









DEVELOPED BY:



With support from:



THIS SITE IS COMMITTED TO COVID SAFETY: ALERT LEVEL 2 - WEEKLY COVID PROTOCOLS CHECKLIST

	Tasks	Done
Pre-site Entry Protocols 	<ul style="list-style-type: none"> Industry Alert Level 2 Protocols have been reviewed and communicated to all workers. Contractors have provided a COVID-19 Management Plan and briefed their workers about social distancing, hygiene and contact tracing measures. All workers to complete a re-induction to site with the Covid-19 Level 2 Protocols. All workers to know personal health guidelines and how to identify if they should be at work or stay at home. The site manager has reviewed COVID controls this week 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Site Access 	<ul style="list-style-type: none"> Site sign-in / sign out register and wash station established at each site and process clearly communicated to all workers. Ensure site displays the Government NZ COVID Tracer app QR code. 	<input type="checkbox"/> <input type="checkbox"/>
Hygiene & Cleaning Regime 	<ul style="list-style-type: none"> Soap, water, paper towels and sanitiser to be made available to all workers so they can wash / sanitise their hands regularly during the day. All high touch areas and amenities including toilets to be cleaned daily. 	<input type="checkbox"/> <input type="checkbox"/>
Tools and Equipment 	<ul style="list-style-type: none"> Do not share tools if possible. If tools are to be shared they must be cleaned before being passed between people. 	<input type="checkbox"/>
Communication 	<ul style="list-style-type: none"> Establish communication channel for workers to raise any concerns about the effectiveness of COVID-19 controls or identify improvement opportunities. 	<input type="checkbox"/>
Emergency Response Plan 	<ul style="list-style-type: none"> Have a COVID-19 Emergency Response Plan to outline steps and processes for dealing with a suspected or confirmed case in your teams. 	<input type="checkbox"/>
Controls 	<ul style="list-style-type: none"> Have controls in place to ensure all workers understand and are adhering to protocols. Establish a process to address any protocol breach. 	<input type="checkbox"/> <input type="checkbox"/>
Builders Working in Client Homes 	<ul style="list-style-type: none"> Has the client family been inducted to COVID management plan? Is a daily cleaning regime in place for the work site? 	<input type="checkbox"/> <input type="checkbox"/>

Nominated Site Manager:

Signature:

Date: