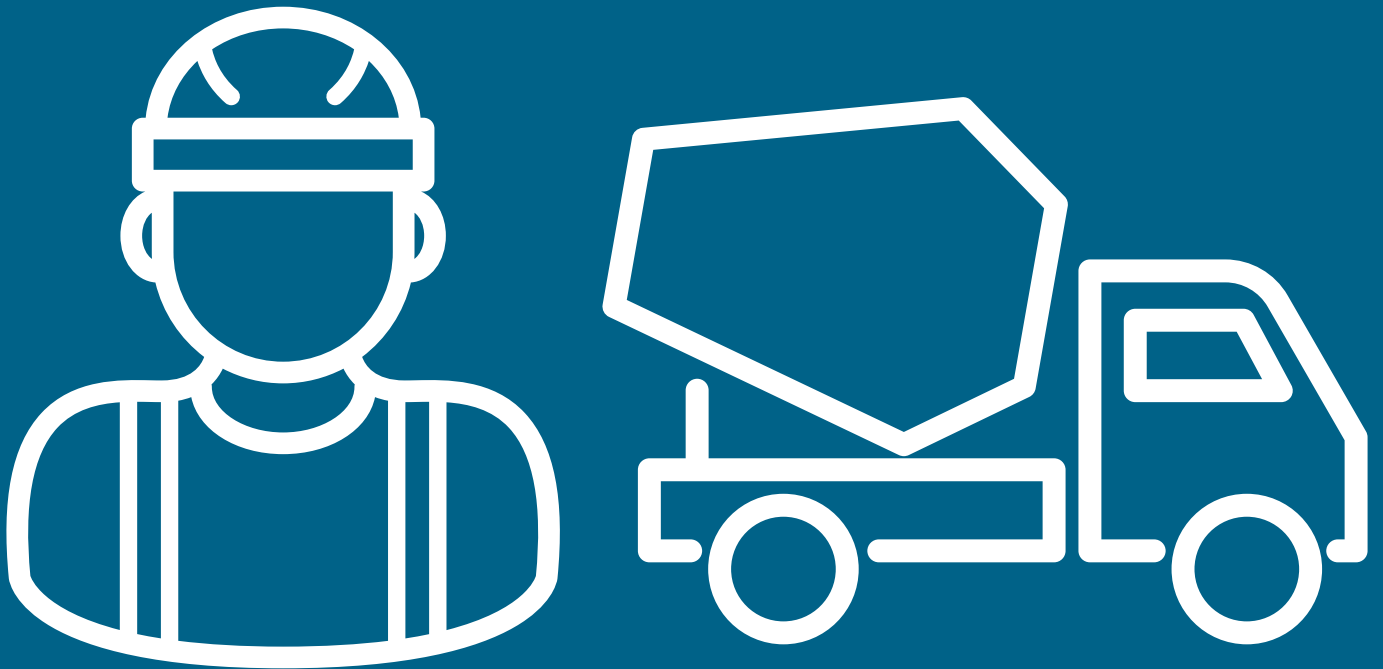


# GUIDANCE FOR BUILDERS & CONTRACTORS



**COVID-19 READY MIXED  
CONCRETE ORDERING & DELIVERY**

# GUIDANCE FOR BUILDERS & CONTRACTORS

## COVID-19 READY MIXED CONCRETE ORDERING & DELIVERY



Concrete NZ has prepared the following guidance to assist builders and contractors with ordering and the delivery / handling of ready mixed concrete for building sites.

Concrete suppliers will be familiar with the CHASNZ [COVID-19 Standard and Protocols for New Zealand Construction Operations](#) as well as Concrete NZ's [Staying Safe On & Off Site - COVID-19 Protocols for the Concrete Industry](#).

- **Customer Orders / Despatch** - Under Alert Level 3, concrete suppliers will be available to receive orders via phone and emails. Customers are not permitted to visit the concrete production facility.

While the order process will be the same as pre-COVID 19, the customer may be asked for additional information to assist with social distancing and contact tracing, such as:

- Alternative (paperless) delivery docket options
  - Is there a sign-in book on site?
  - What companies/other contractors will be on site?
  - How many staff will be on site at the time of delivery?
- **Regular Health Declaration** - Concrete suppliers will obtain regular health declarations from all their workers (including drivers) prior to site delivery. Some concrete suppliers may offer this as an assurance that their own system eliminates the requirement for drivers to complete any further declarations on site.
  - **COVID-19 Plan** - Concrete suppliers should have a COVID-19 plan, of which a summary will be provided to customers (on request). This provides assurance of the systems the supplier has in place during these times.
  - **Site Induction** - Site inductions, if required, should be conducted remotely. This can be done via video conferencing or by phone. If an in-person induction is required, social distancing and hygiene protocols must be followed.
  - **On Site Sign-In / Sign-Out** - Concrete suppliers will comply with a site's COVID-19 protocols, including during entry and exit of the site.

While some concrete suppliers have GPS data from their trucks, the driver may record additional information to help with contact tracing.

- **On Site Truck Handling** - In order to limit exposure, concrete truck drivers are expected to be the only individuals permitted to touch the truck and its equipment.

Drivers appreciate the support they receive on site, however, during COVID-19 Alert Level 3 site workers are urged to not touch the truck chute or other equipment.

If an on site worker (e.g. concrete pumper) has to handle the chute they must wear the required PPE. Upon completion of the delivery the driver should clean any touch points immediately.

When undertaking concrete placing by barrow, the barrow should be placed in the correct position and then social distancing observed. The driver will then step forward and discharge into the barrow.

- **On Site Physical Distancing** - Ready mixed concrete truck drivers require an area to complete the delivery where they can maintain physical distancing of 2 metres. Truck drivers will have all the necessary personal protective equipment (PPE).
- **On Site Paperless Transaction** - If required, customers can request an electronic copy of the delivery docket by providing a valid email address at the time of order.
- **On Site Product Testing** - Where possible concrete testing should be performed at the concrete production facility rather than on site.

Concrete suppliers would like to acknowledge their customers' support and patience in helping to unite against COVID-19.

### IMPORTANT NOTICE – PLEASE READ

This document has been produced by Concrete New Zealand (NZ) Inc in good faith and provides general guidance to assist its members in the management of COVID-19 business continuity related risks. It is not a substitute for expert advice (including expert medical and health advice or government advice), which should be obtained by members regarding their specific operations. Further, Concrete NZ does not represent or warrant that this document covers all applicable issues in relation to this subject matter. To the full extent permitted by law, Concrete NZ disclaims any and all liability for any inaccuracy, misstatement, or omission in this document and for any loss, damage, injury, or death. This document was prepared having regard to information and opinion sourced by Concrete NZ in good faith prior to April 23 2020. Further developments and advice following this date may affect the accuracy, currency, or relevance of the contents of this document.

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